



Upper Uwchlan Township
Board of Supervisors Workshop

November 10, 2015

4:00 p.m.

Minutes

Approved

In attendance:

Kevin Kerr, Chair

Guy Donatelli, Vice-Chair

Cathy Tomlinson, Member

Cary Vargo, Township Manager

Gwen Jonik, Township Secretary

Jamie Goncharoff, Supervisor-Elect

Jill Bukata, Township Treasurer

John DeMarco, Police Chief

Al Gaspari, Codes Administrator

Mike Heckman, Public Works Director

Steve Poley, Road Foreman

Matt Brown, ARRO

Kevin Kerr called the Workshop to order at 4:02 p.m. Mr. Kerr announced that Open Session would be held first.

Open Session

Mr. Dennin of West Township Line Road made comment regarding on-going earth moving and storage of construction materials and equipment on Eagleview Lot 1, directly behind his property, and requested the Township clarify what activities are permitted on that Lot and how much longer they will occur. Al Gaspari and Cary Vargo will provide answers within the week.

Age 55+ Community Equivalent Dwelling Unit (EDU) Value - Discussion

Matt Brown was present to discuss the EDU value for a dwelling in an Active Adult Community, in regard to the McKee Group's proposed development of the Feters property. The standard for a single-family home is 225 gallons per day (gpd) per dwelling. A conservative value for an Active Adult Community (AAC) home is 120 gpd. Matt Brown advised that with Upper Uwchlan's required land disposal system, and no stream discharge permitted, we need to calculate the value considering the typical flows plus contingencies for inflow/infiltration, damaged fields, emergencies, etc., and an EDU value of 165 gpd is recommended. Fencing around disposal fields would increase protection from errant access, and low flow fixtures in the homes would be recommended or perhaps required.

Draft Investment Policy - Discussion

Jill Bukata introduced an Investment Policy for the Township's operating funds which mirrors the Second Class Township Code and memorializes how we currently invest those funds. Fund safety is the priority and the typical investment is short-term. The Auditors have reviewed the draft Policy and recommend its adoption. The Board favored the draft Policy and may adopt it during the Board's November 16 meeting.

Proposed 2016 Budget - Discussion

Cary Vargo thanked the Department heads for their contributions toward preparing the draft 2016 Budget, which as proposed totals \$10,711,847 for all funds; no tax increase; 4% increase in revenue/6% increase in expenses; a 3% salary increase for non-uniformed employees; 2.5% salary increase for uniformed employees; no increase in health care costs.

The proposed General budget includes a new Public Works Facilities Division – inspection, maintenance and repair of Township-owned facilities, and a Defined Contribution Pension Plan for new employees hired after January 1, 2016.

The Capital Fund includes Park Road Trail Phase IV, improvements at the Parks, a facilities access management system, a new vehicle for the Codes Department and one for the Police Department, replacement of the police vehicle camera system, body cameras for the Officers, improvements to the Public Works facility and miscellaneous equipment purchases.

The Liquid Fuels Fund is very similar to the current year; the Act 209 Fund includes the construction of Darrell Drive, formerly known as the East/West Link, which will connect Little Conestoga Road to Pottstown Pike.

The Proposed 2016 Budget is available for public inspection at the Township Office and will be posted on the Township website.

Adjournment

There being no further business to be brought before the Board, Kevin Kerr adjourned the Workshop at 6:05 p.m. The Board held an Executive Session regarding legal matters.

Respectfully submitted,

Gwen A. Jonik
Township Secretary